

HOW TO PAY YOUR REGISTRATION FEE(S) BY CREDIT CARD

**IPU PAYMENT PORTAL
JOB AID**

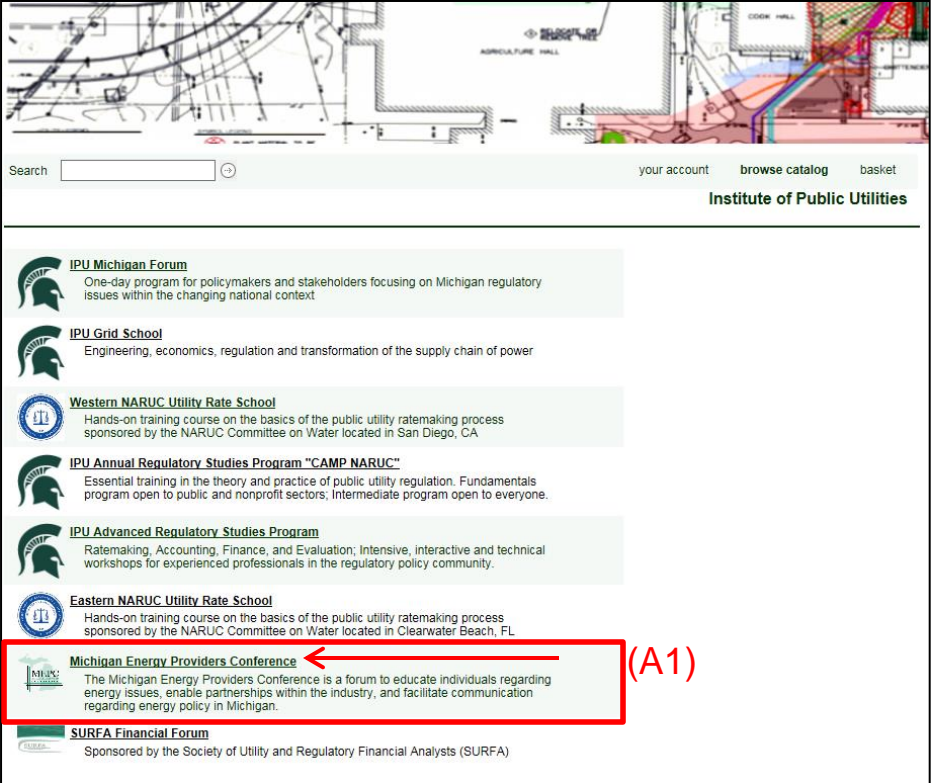
PLEASE NOTE:


You will need the following information from your registration email confirmation in order to make your credit card payment:

- Total Amount Due
- Entry ID









Access the IPU Payment Portal and Select Michigan Energy Provider's Conference

- Use the following link to visit the IPU MSU Cash Net Payment Portal:
https://commerce.cashnet.com/msu_3509
- Scroll down the catalog list until you reach Michigan Energy Providers Conference.
- Click once on the conference name. (A1)



Search  your account browse catalog basket

Institute of Public Utilities

-  **IPU Michigan Forum**
One-day program for policymakers and stakeholders focusing on Michigan regulatory issues within the changing national context
-  **IPU Grid School**
Engineering, economics, regulation and transformation of the supply chain of power
-  **Western NARUC Utility Rate School**
Hands-on training course on the basics of the public utility ratemaking process sponsored by the NARUC Committee on Water located in San Diego, CA
-  **IPU Annual Regulatory Studies Program "CAMP NARUC"**
Essential training in the theory and practice of public utility regulation. Fundamentals program open to public and nonprofit sectors; Intermediate program open to everyone.
-  **IPU Advanced Regulatory Studies Program**
Ratemaking, Accounting, Finance, and Evaluation; Intensive, interactive and technical workshops for experienced professionals in the regulatory policy community.
-  **Eastern NARUC Utility Rate School**
Hands-on training course on the basics of the public utility ratemaking process sponsored by the NARUC Committee on Water located in Clearwater Beach, FL
-  **Michigan Energy Providers Conference** ← (A1)
The Michigan Energy Providers Conference is a forum to educate individuals regarding energy issues, enable partnerships within the industry, and facilitate communication regarding energy policy in Michigan.
-  **SURFA Financial Forum**
Sponsored by the Society of Utility and Regulatory Financial Analysts (SURFA)

Making Your Credit Card Payment

- Enter your total amount due (provided in email confirmation) (B1)
- Enter your first name (conference attendee's first name) in the **Attendee first name** field. (B2)
- Enter your last name (conference attendee's last name) in the **Attendee last name** field. (B3)
- Enter your organization name (conference attendee's organization) in the **Organization** field. (B4)
- Enter the Entry ID (provided in the email confirmation). (B5)
- Click **Add to basket** (B6)

HOME » MICHIGAN ENERGY PROVIDERS CONFERENCE

MEPC Total Amount Due

Enter \$ Amount: (B1)

MEPC
MICHIGAN ENERGY PROVIDERS
CONFERENCE

*Attendee first name: (B2)
*Attendee last name: (B3)
*Organization: (B4)
*Entry ID: (B5)

To purchase this item, select the quantity from the list above, enter other requested information and click on the "Add to Basket" button.

(B6)

If You Need to Pay For More Than One Registration, do the following, if not continue to slide 6

- Click **Continue shopping (C1)**
- Follow steps B1-B6 on the previous slide (5).

Item Code	Quantity	Edit	Delete	Amount
MEPC Total Amount Due Attendee first name: Jim Attendee last name: Jones Organization: State Entry ID: 009		Edit Item	Delete Item	\$250.00
Total Amount				\$250.00

[Continue Shopping](#) (C1) [Update Quantities](#)
[Checkout](#)

Checking Out

- Click **Checkout** (D1)

Item Code	Quantity	Edit	Delete	Amount
MEPC Total Amount Due Attendee first name: Jim Attendee last name: Jones Organization: State Entry ID: 009		Edit Item	Delete Item	\$250.00
Total Amount				\$250.00

[Update Quantities](#)

[Continue Shopping](#) (D1) [Checkout](#)

- Click **Continue as Guest** (D2)

Search [your account](#) [browse catalog](#) [basket](#)

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Please Log In

Registered Users
If you have previously registered with MSUPayments, please enter your User Name and Password.

User Name *

Password *

[Forgot your password?](#)

[Login](#)

New Registration
If you have never registered with MSUPayments, please click Register to create an account.

[Register](#)

Guest Access
Registration is optional. To continue without registration, click 'Continue as Guest'.

[Continue as Guest](#) (D2)

Enter Billing Information

- Enter billing information (E1)
- Click **Continue Checkout** (E2)

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Advancing knowledge. Transforming Lives. Regulatory Research and Education

[browse catalog](#) [basket](#) [sign out](#)

Search

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Enter billing information (E1)

*Name:
*Address:
*City:
*State:
*Zip Code/Postal Code:
*Country:
*e-mail:

If You Need to Pay For More T...

(E2) [Continue Checkout](#)

Select Method of Payment

- Select Enter new credit / debit card information (F1)
- **Continue Checkout (F2)**

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Select Method of Payment

New Payment Methods

Enter new credit / debit card information (F1)

Enter new checking / savings account information

(F2)

Enter Payment Information

- Enter Credit/Debit Card information (G1)
- Click **Continue Checkout** (G2)

Enter new credit / debit card information (G1)

Credit Card Number *

Expiration Month *

Expiration Year *

Cardholder Name *

Address * Enter the address where you receive the bill for this card.

City *



State/Province/Region *

Zip/Postal Code *

Country ▼

Card ID Code * Enter the three or four digit code from your card. [Help](#)

Email Address *

We accept:  

(You'll have a chance to review this order before it's final.)

(G2)

Confirm Information & Submit Payment

- Confirm all of your information on the screen (H1)
- Click **Submit Payment** (H2) to complete your transaction.

(H1) Institute of Public Utilities

Attention:
Please confirm the information below. To complete this transaction, click the 'Submit Payment' button at the bottom of the screen.

Items Selected	Amount
MEPC Total Amount Due	\$495.00
Attendee first name: Jim	
Attendee last name: Jones	
Organization: Utility Company	
Entry ID: 1001	
Total Amount	\$495.00

Reference information

Name: Jim Jones
Address: 123 Main St.
City: Lansing
Zip Code/Postal Code: 48917
e-mail: jjones@gmail.com

Payment Information

Credit Card Number:	MasterCard XXXXXXXXXXXXX5454
Expiration Date:	0218
Cardholder Name:	Jim Jones
Address:	123 Main St.
City:	Lansing
State/Province/Region:	MI
Zip/Postal Code:	48917
Country:	United States
Email Address:	jjones@gmail.com

(H2) Submit Payment

Confirmation & Receipt

You will lastly see a **Transaction Approved** screen that includes:

- Receipt Number
- Current Date
- Customer Information
- Description of purchase
- Total
- Payment Received

This payment will appear on your credit card statement as Michigan State University.

A receipt will also be emailed to you and you can also view a printable receipt.